

Mayor Kilpatrick called the Agenda Meeting to order at 11:47 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Tuesday, September 27, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Victoria Kilpatrick, Mayor  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the October 11, 2022 meeting.

**BOND ORDINANCE #31-22**

**BOND ORDINANCE PROVIDING FOR VARIOUS  
IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF  
SAYREVILLE, NEW JERSEY, APPROPRIATING \$1,433,000  
THEREFOR AND AUTHORIZING THE ISSUANCE OF  
\$1,361,350 BONDS OR NOTES OF THE BOROUGH FOR  
FINANCING PART OF SUCH APPROPRIATION  
(Admin. & Finance – Co. Novak – Public Hearing 10-11-22)**

**ORDINANCE #32-22**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER IV OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND  
SECTION 4-19.4 “PAYMENT FOR OFF-DUTY ASSIGNMENTS”  
(Public Safety – Co. Dwumfour – Public Hearing 10-11-22)**

- **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk’s monthly report for the month of August, 2022.
- 2) CFO’s Investment Activity report for the months of July and August, 2022.
- 3) Office on Aging Supervisor’s report for the month of August, 2022.

- Seconded by Councilwoman Roberts.

B) **Committee Reports:**

- 1) Progress.

➤ **PLANNING & ZONING – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of August, 2022.
- 2) Fire Prevention report for the month of August, 2022.
- 3) Zoning & Code Enforcement report for the month of August, 2022.
- 4) Planning Board minutes of August 17, 2022.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing was held before Sayreville Planning Board on September 21, 2022 to allow applicant to build a new plant shipping exit.
- 2) Notice of Public Hearing was held before Old Bridge Planning Board on September 22, 2022 to allow applicant to build a solar energy facility.

- Seconded by Councilwoman Novak.

C) Received the following **Planning Board Resolution** which was memorialized on September 21, 2022:

- 1) Main Street South I/II, LLC – Major Site Plan  
Block 249, Lot 1; Block 250, Lot 1; Block 251, Lot 1.

- Seconded by Councilwoman Novak.

D) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of August, 2022.
- 2) Board of Health Registrar and County reports for the month of August, 2022.
- 3) Police Department report for the month of August, 2022.

- Seconded by Councilwoman Maher.

B) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) President Park Fire House on November 25, 2022 from 10am-2pm.

- Approved.

C) **Request to Travel** received from:

- 1) President Park and Melrose Fire House to attend the First Responder Chili Cookoff at JBL Soul Kitchen on October 16, 2022.
- 2) Morgan Fire House to attend a seminar in Jersey City on October 1, 2022.

- Approved.

D) Committee Reports:

- 1) Commented on the increase in theft in the community.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of August, 2022.
- 2) Rent Leveling Board minutes of September 13, 2022.

- Seconded by Councilwoman Novak.

- B) Request received from the St. Stans Church to use the Borough's **portable stage** during their Car Show scheduled for October 30, 2022 from 12pm-5pm.

-Approved.

C) Committee Reports:

- 1) Progress

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of August, 2022.  
2) Environmental Commission minutes from January to June, 2022.

-Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Sayreville Historical Society is holding a Super Storm Sandy event on October 22, 2022.  
2) Sayreville Day is this weekend.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of August, 2022.

-Seconded by Councilwoman Roberts.

B) Applications for Special Event received from the following:

- 1) St. Stan's Church to hold a Car Show on Church Property on October 30, 2022 from 12pm-6pm (rain date: November 5, 2022).  
2) Dwarkadhis Temple to conduct Religious Services and Events on various dates in October and November, 2022 See specific dates on application. Events will take place on their property located at 717 Washington Road, Parlin.  
3) Suburban Youth Soccer League NJ to hold a soccer tournament on October 29, 2022 from 9am-8pm at the Jerry Ust Recreational Complex.

-Approved.

C) Committee Reports:

- 1) \$9.8 million in Open Space  
2) North Edward Street progress.  
3) Cool the Schools.  
4) Primepoint Time System.  
5) Zoning requirements for vape shops.  
6) Soup Kitchen 411  
7) Weight limit on Minisink Avenue.  
8) Grand Opening on Quick Check.

➤ **MAYOR – Victoria Kilpatrick**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Authorization to amend the following Employee Handbook Policy:  
-#1.7 Drugs and Alcohol

-Resolution.

- 2) Authorization to appoint Ricardo Vento as Full-Time Systems Support Technician I in the IT Department, effective October 1, 2022.

-Approved.

**- Planning & Zoning**

**- Public Safety**

- 1) Authorization to purchase six (6) in car video systems from Motorola Solutions through NJ State Contract 17-Fleet-0793 in an amount not to exceed \$40,681.20.

**-Resolution.**

- 2) Memorializing change to non-fair and open contract issued to Traffic Safety Services for Light Towers, Resolution 22-212, due to price increase.

**-Resolution.**

**- Public Works**

- 1) Authorization to award a contract for:
  - (a) Routine and Emergency Repairs to Water, Sewer, and Public Works Infrastructure (Bids to be opened 9/30/22).
  - (b) Ford Pickup Trucks (Bids to be opened 10/5/2022).If all in order would like to award the contract at the next meeting.

**-Resolution.**

**- Recreation**

**- Water & Sewer**

➤ **C.F.O. – Denise Biancamano**

- 1) Authorization to amend the 2022 Local Municipal Budget for the following:
  - DMHAS Grant \$5,000.00

**-Resolution.**

- **BOROUGH ENGINEER -Jay Cornell - None**
- **BOROUGH ATTORNEY - Michael DuPont - None**
- **EXECUTIVE SESSION - None**
- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There we no comments.

**Councilwoman Dwumfour made a motion to close the Public Portion.  
Seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 12:01 A.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_